



# Jefferson Township High School



“Home of the Falcons”

## Fundraiser Request Form

Fundraising is a significant part of class, sport, and club activities to support events needed to have a successful year. With fundraising comes a great deal of responsibility and risk. All materials must be paid for and all monies accounted for by the advisor/coach/sponsor. All procedures must be consistent with and follow board of education policy.

Advisor/Coach Name: \_\_\_\_\_

Class/Club/Sport: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Proposed Sale/Activity Event: \_\_\_\_\_

\_\_\_\_\_

Company and Address (if applicable): \_\_\_\_\_

\_\_\_\_\_

Representative and Contact Number: \_\_\_\_\_

Product to be sold (if applicable): \_\_\_\_\_

Quantity Ordered/Anticipated Profit: \_\_\_\_\_

Use of Profit: \_\_\_\_\_

Approved: Y \_\_\_\_\_ N \_\_\_\_\_ *(Requests must be submitted 2 weeks prior to start date)*

Requested By: \_\_\_\_\_

Approved By: \_\_\_\_\_

\_\_\_\_\_  
Advisor/Coach/Sponsor Signature & Date

\_\_\_\_\_  
Administrator Signature & Date

***NO fundraiser requests will be approved without a copy of an application for use of school facilities when applicable.***

**Note: The sale of food items is prohibited during school lunches.**